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**HYSBYSIAS O BENDERFYNIADAU'R PWLLGOR IECHYD A DIOGELWCH CORFFORAETHOL O'R  
CYFARFOD A GYNHALIWYD DDYDD LLUN, 16 TACHWEDD 2020 AM 10.00AM.**

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# Agenda Annex

## CAERPHILLY COUNTY BOROUGH COUNCIL

### NOTICE OF THE DECISIONS FROM THE HEALTH AND SAFETY COMMITTEE MEETING HELD VIA MICROSOFT TEAMS ON MONDAY 16TH NOVEMBER 2020 AT 10.00 A.M.

#### PRESENT:

Councillors: C.J. Gordon, M.A. Adams, P.J. Bevan, D. Havard, A.G. Higgs, S. Kent and W. Williams

Officers:

The decisions and declarations of interest are set out below. For further details please refer to the relevant report.

ITEM	SUBJECT	DECISION	VOTE
1.	To Appoint a Chair and Vice Chair for the ensuing year.	Councillor D. Havard be appointed Chair for the ensuing year. Councillor S. Kent be appointed Vice Chair for the ensuing year.	Unanimous
2.	Apologies for absence	Apologies for absence were received from Councillor D. Hardacre, Mr N. Funnell, Mrs L. Dallimore and Mr R. Phillips.	
3.	Declarations of Interest.	There were no declarations recorded.	
4.	Minutes of the Health and Safety Committee held on 17th February 2020.	RESOLVED that the minutes of the meeting held on 17th February 2020 were approved as a correct record.	Unanimous
5.	Accident Statistics Report for January – September 2020	RESOLVED that for the reasons outlined in the Officers report the report be noted.	Unanimous
6.	Recent HSE Updates	RESOLVED that for the reasons outlined in the Officers report the report be noted.	Unanimous
7.	Health and Safety Updates	RESOLVED that for the reasons outlined in the Officers report the report be noted.	Unanimous
8.	Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) – Guidance and responsibility on reporting COVID-19.	RESOLVED that for the reasons outlined at the meeting, the update be noted.	Unanimous
9.	Home working DSE	RESOLVED that for the reasons outlined at the meeting, the update be noted.	Unanimous

#### Circulation:

Published Electronically by 5.00pm on Wednesday 18th November 2020.

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